

F.No.29011/3/2010-NIHFW/Acad.  
The National Institute of Health and Family Welfare  
Academic Section

11.04.2022

**सूचना /NOTICE**

**Subject: - Scheme of Internship for Post-Graduate/Research Students – 2022-23-Reg.**

The National Institute of Health and Family Welfare (NIHFW), New Delhi would be implementing the scheme of summer internship for Post-Graduate/Research Students of Public Health (MPH), Post-Graduate Diploma in Public Health Management/ Masters in Health Sciences, MBBS or any of the applied field of Health and Family Welfare of recognized Universities/Institutions during 2022-23. A total number of 10 interns are proposed to be selected during 2022-23. The broad fields/disciplines for internship include Subjects such as Health Financing, Hospital Management, Demography, Statistics, National Health Programmes/NHM, HMIS, Epidemiology, Health Education and Promotion, Health Management, Health Planning and Evaluation, Public Health Policies, Social Sciences in Health, SDGs, Reproductive Bio-medicine etc. The aim, scope, eligibility, duration and expected output from the interns, remuneration and procedure for selection etc. are given in the enclosed scheme document.

Interested and eligible candidates may send their applications in the attached prescribed format to the Director ([director@nihfw.org](mailto:director@nihfw.org)) with cc to the Dean ([dean@nihfw.org](mailto:dean@nihfw.org)) as per the details given in the enclosed scheme document. **Last date for submitting applications is 30<sup>th</sup> June, 2022.**

Enclosure: As above

**Director, NIHFW**

To

Computer Centre for placing on the website.

Copy to:

1. Dean & Sub-Deans
2. SPA to Director
3. PA to DD(A)

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The National Institute of Health and Family Welfare  
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**Subject: - Scheme of Internship for Post-Graduate/Research Students – 2022-23**

The National Institute of Health and Family Welfare (NIHF), New Delhi announces the Internship Scheme, 2022-23. This Scheme seeks to engage students completed Post-Graduation /Research Students of Public Health (MPH), Post-Graduate Diploma in Public Health Management(PGDPHM)/ Masters in Health Sciences, Medical Graduates or any of the applied field of Health and Family Welfare of recognized Universities/Institutions or any of the applied field of Health of recognized Universities/Institutions during 2022-23. These 'interns" shall be given exposure to various Departments/Projects within NIHF and would be expected to supplement the process of collection, analysis and collation of in-house and other information for preparing documents, reports etc. For the "Interns" the exposure to the functioning of the Public Health and Health Systems in the country may be an add-on in furthering their future interests.

The scheme is as follows:

**1) Aim, Objective & Scope**

- (a) To facilitate the students **pursuing the post-graduate/research in applied aspects of health** to study and get familiarized with the Public Health and Health System in the Country.
- (b) To familiarize the interested and willing post-graduate/research students with the Health System of the Country, with specific to National Health Programmes and Policies.
- (c) To create awareness amongst the students of Master of Public Health (MPH), Post-Graduate Diploma in Public Health Management/ Masters in Health Sciences or any of the applied field of Health.
- (d) To sensitize the students of Master of Public Health (MPH), Post-Graduate Diploma in Public Health Management/ Masters in Health Sciences or any of the applied field of Health and Family Welfare or any of the applied field of Health about choosing their career in the field of Public Health.

**2. Number and Place of Internship**

The total available number of internships during 2022-23 would be 10 for internships in NIHF, New Delhi. The exposure of selected candidates will be allowed in different

departments/programmes/projects of NIHFW, MOHFW as interns.

### 3. Eligibility:

The applicant should be a citizen of India and possessing or successfully completed MBBS, MPH, Masters in Health Sciences, PGDPHM, Post Graduate Diploma in Health or Hospital Management, Research Scholar pursuing doctoral work in health/population Sciences or pursuing research courses in public health or any of the subject relevant to the institute from a recognized College/ University/ Research institute with outstanding academic record. Application would be screened by the duly constituted committee and the selection will be approved by the Director.

Students must have attained a minimum of **60% marks in qualifying examination.**

### 4. Duration and Expected output from intern:

The internship will be for a period of 2 to 3 months from the date of joining. Each intern/student shall be required to submit report/paper (along with soft copy) at the end of the assignment. The completed work to be certified by the concerned HOD. However, internship may be terminated anytime on account of poor performance/misconduct and no stipend would be paid.

### 5. Remuneration:

A token stipend @Rs.5000/- per month would be paid to the selected intern on successful completion of his/her internship, at the end of internship period by **the NIHFW only through electronic mode of funds transfer/ Aadhaar Payments Bridge (APB)/Aadhaar Enabled Payment System (AEPS)**. If any intern leaves or discontinues the internship in between, that is, before completion of two months, he/she will not be entitled for any stipend/certificate. A certificate will be issued to the successful interns, on completion of the internship, by the Academic Section.

**The selected Candidates have to join the NIHFW. No Travelling Allowance or Daily allowance etc. will be paid by the NIHFW for joining the internship allotted to them or after the completion of internship. The selected candidates may be provided hostel accommodation during internship with prior approval of the Director.**

### 6. Facilities:

To facilitate the Interns in the pursuit of their assignment, the NIHFW to provide a minimum logistics support i.e. office space, with intercom facility and computer, with internet facility etc. However, interns may have to bring their own laptop, if situation demands so. For study material, the intern will have access to the literature available in the Library/Office and can interact with the concerned faculty through the guide, with whom they would be attached. The NIHFW will designate a guide for each intern allocated to them.

### 7. Procedure of submission of application, selection and other operational aspects:

(a) The applicant would be required to submit application for internship in the enclosed prescribed Application Form through email to [director@nihfw.org](mailto:director@nihfw.org) with cc to

dean@nihfw.org. **Last date for submitting applications is 30<sup>th</sup> June, 2022.**

(b) A candidate has to submit detailed technical proposal on the proposed topic to work during internship. This may contain Introduction, ROL, objectives, proposed methodology, expected outcome and list of references.

(c) All the applications received would be scrutinized by the Academic Section.

**(d) Selection of the candidates will be done purely on the basis of the aggregate marks obtained in qualifying degree as per Sr. No.3 and technical proposal to be pursued during internship and interview. Allocation of internship will be done taking into account the above selection criterion and the area of interest exercised by the candidates. In case of CGPA, candidates should also mention the conversion formula from CGPA to percentage marks.** Admission for successful candidates would be recommended by the committee for approval of Director.

(e) The selected candidates/applicants would be informed through e-mail besides displaying the list of selected interns on the website of the NIHFV. All the candidates are required to furnish their e-mail id mandatorily (Clearly) in the form.

(f) The internship will be for a period of 2 to 3 months from the date of joining depending on the nature of assignments. No extension would be granted to join internship except in exceptional circumstances. However, if any Intern leaves or discontinues the internship in between, that is, before completion of two months, he/she will not be entitled for any stipend/certificate.

(g) This is a **full-time Internship program from 9.00 am to 5.30PM (Monday to Friday)**. Students must ensure their availability before applying.

(h) The student **should not be more than 30 years old as on 30<sup>th</sup> June, 2022**

(i) Stipend to interns would be transferred after completion of internship directly into their bank account only through electronic mode of funds transfer/ Aadhaar Payments Bridge (APB)/ Aadhaar Enabled Payment System (AEPS) by selection points and no cash payments would be made. Selected candidates should submit their bank account details after joining the internship.

**Disclaimer:- The award of internship to the applicant is not and cannot be construed as any kind of job or assurances for any job in The National Institute of Health and Family Welfare, New Delhi . It is discretion of Director to fill/not to fill the internship position at NIHFV.**

Please click here to download [Application form for Internship Programme.docx](#)